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## **Summer Field Staff – FOCUS Richmond**

FOCUS, the Fellowship of Christians in Universities and Schools, is a non-denominational Christian youth ministry working in various established east-coast areas and in San Francisco, CA. The purpose of FOCUS is to give independent school students in grades 6-12 the opportunity to investigate traditional Christian faith and values in a forum that is fun, relevant, intellectually stimulating and non-coercive. FOCUS pursues this goal through area-based activities as well as summer programs at its Study Center on Martha's Vineyard and school-season camps at various locations.

### **Position Description:**

The FOCUS Richmond Summer Staff program is a discipleship program that combines the real-life elements of work at FOCUS, biblical studies and nurture, and the support of a Christian community. The program is designed for current college students or recent graduates who are deeply committed to Christ and have a desire to learn relational ministry skills through FOCUS. They will also have displayed qualities of faithfulness in their lives, are seeking God's leading, and have a sincere desire to grow in an intimate and abiding relationship with Jesus Christ.

Individuals should be prepared to work in a fast-paced team environment and will finish the program having gained invaluable experience working with students in a faith-based setting.

We are committed to making this summer program both challenging and rewarding. We will ask much while providing the training and mentorship from experienced FOCUS staff and the Richmond Sponsoring Committee.

### **Responsibilities:**

1. Modeling authentic faith in Jesus Christ and leading by example
2. Participating in regional ministry including:
  - o Leading fellowship meetings, including evangelistic Bible studies for Upper School and College students.
  - o Answering tough questions truthfully and in a way that is sensitive to independent school culture.
  - o Building relationships with parents in the area and students in both high school and middle school.
  - o Organizing gatherings and hangouts for Richmond students.
  - o Recruiting students to attend summer programs and meetings.
  - o Providing program follow-up for students attending National Programs.
  - o Performing other administrative tasks as needed.
  - o Advertising and marketing FOCUS via social media, emails, and group texts.

**Position Requirements:**

The ideal candidate will have:

- A strong commitment to the Christian Gospel, is required to sign and abide by the FOCUS Statement of Faith, and knowledge of the Bible.
- Completed at least one year of college and be at least 18 years old.
- Familiarity with independent schools and independent school culture is strongly preferred.
- Availability to work full-time May 23-August 7, 2022, (including evening hours), and serve on National Programs outside of Richmond, VA for three weeks.
- Abilities and characteristics including:
  - Excellent verbal and written communication skills
  - Driven self-starter and hard-working
  - Takes direction and multi-tasks
  - Desire to develop ministry skills through hands-on training

**Compensation:**

FOCUS provides a package that includes:

- Competitive salary
- 4 days of paid time off
- Paid travel expenses and mileage

Please visit our employment page [infocus.org/employment](http://infocus.org/employment) and apply online. You may also upload your resume and cover letter within the application portal. Any questions, please reach out to Jon Marc Haden, Area Director - FOCUS Richmond: [richmondsearch@infocus.org](mailto:richmondsearch@infocus.org).

*For more information on our ministry, visit us at [www.infocus.org](http://www.infocus.org).*